

STATEMENT OF APPROVAL

THE STATE OF TEXAS ]

COUNTY OF LAVACA ]

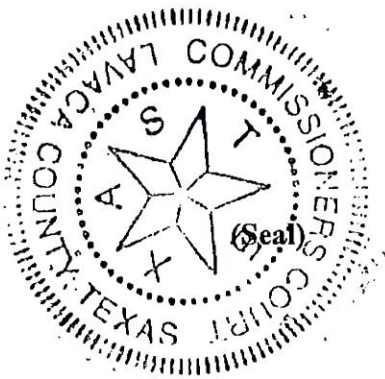
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated February 27<sup>th</sup>, 2023 are this day approved as submitted.

Signed this the 13<sup>th</sup> day of ~~Feb~~ <sup>icw</sup> March, 2023, A.D.

Keith Mudd, County Judge  
Keith Mudd

ATTEST:

Barbara K. Steffek, County Clerk  
Barbara K. Steffek



THE STATE OF TEXAS )  
COUNTY OF LAVACA )

Regular Meeting Monday, February 27, 2023

Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, February 27, 2023 at 10:00 AM, in the Lavaca County Commissioners' Courtroom, 1<sup>st</sup> Floor, in Hallettsville, Texas,

Present:

- Keith Mudd, County Judge
- Wayne Faircloth, Commissioner Pct. 2
- Kenny W. Siegel, Commissioner Pct. 3
- Dennis W. Kocian, Commissioner Pct. 4
- Barbara K. Steffek, Lavaca County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

**Confirm Quorum with Roll Call** *(please turn off cell phones and sign in)*

All members of the court were present with exception of Edward Pustka, Commissioner Pct. 1.

**Call to Order and Welcome**

The meeting was called to order by County Judge Keith Mudd.

**Invocation, Pledge of Allegiance and Pledge to the Texas Flag by Judge Keith Mudd**

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**Discussion and/or action agenda:**

1. **Discuss and/or approve renewal of the following coverages through TAC Risk Management Pool Liability Program for 2023-2024:** (Auditor)
  - A. Auto Liability
  - B. Auto Physical Damage
  - C. General Liability
  - D. Public Officials Liability
  - E. Law Enforcement Liability

“Your Honor, I make a motion to approve renewal of the following coverages through TAC Risk Management Pool Liability Program for 2023-2024 Auto Liability, Auto Physical Damage, General Liability, Public Officials Liability, Law Enforcement Liability.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**  
**Court Order: 18800**

**2. Renewal of Affordable Care Act Reporting & Tracking Service (ARTS) with TAC HEBP. (Auditor)**

“I move that we adopt the Renewal of Affordable Care Act Reporting & Tracking Service (ARTS) with TAC HEBP”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18801**

**3. Updated and Approve Lavaca County Purchasing Policy to include compliance with Federal Procurement Policies and to increase category 1 purchase order limit CFR 200.218-200.327. (Auditor)**

“I make a motion to update and approve Lavaca County Purchasing Policy to include compliance with Federal Procurement Policies and to increase category 1 purchase order limit CFR 200.218-200.327.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18802**

**4. Discuss and/or approve the Lavaca County Archives/ Lavaca County Clerk Renovation Plan. (Archives)**

Lisa Lowe, Records Archives/Retention Clerk spoke on this agenda item.

Judge requested for more time to meet and discuss these plans.

Brenda Fisseler, member of the Lavaca County Records Retention Group, spoke on this agenda item.

**There was no Motion made on this agenda item.**

**5. Advertise for Lavaca County Depository Bids. (Judge)**

“I make a motion to Advertise for Lavaca County Depository Bids.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18803**



**6. Declare items from Treasurer's Office as Surplus Property;**

. Dell OptiPlex 3040 SFF  
Tag #6435

. Dell OptiPlex 3040 SFF  
Tag #6436

"I make a motion to declare items from Treasurer's Office as Surplus Property: Dell OptiPlex 3040 SFF Tag #6435 and Dell OptiPlex 3040 SFF Tag #6436."

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18804**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

**7. Declare items on Exhibit A as Surplus Property. (Judge)**

"Your Honor, I recommend we adopt and approve the Surplus Property on Exhibit A which are PC'S, Key boards, Monitors, Fax Machine, and Desk."

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18805**

**8. Declare all items on Exhibit B as Surplus Property from the Lavaca County Auditor's Office. (Auditor)**

"I make a motion to declare all the items on Exhibit B as Surplus Property from the Lavaca County Auditor's Office."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18806**

**9. Discuss and/or approve moving the March 13<sup>th</sup> Commissioners Court Meeting to March 14, 2023. (Judge)**

“I will go ahead and make a motion that the March 13<sup>th</sup> meeting will move to 9:00 in the morning instead of 10:00 in the morning.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18807**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

**10. Discuss and/or approve the shared EMS Director MOU with Colorado County. (Judge)**

“Your Honor, I recommend that we approve the shared EMS Director MOU with Colorado County as described.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18808**

**11. EMS Update. (EMS Director)**

**Michael Furrh, EMS Director gave an update.**

“I make a motion to accept the EMS Update.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18809**

**Consent Agenda:**

County Judge Keith Mudd called for a motion to approve the Consent Agenda

“I make a motion.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18810**

**12. Meeting Minutes of the Commissioners Court Regular Called Meeting, February 13, 2023.**

**13. Certificate of Completion presented to Barbara K. Steffek for completing the Open Meetings Act Training that satisfies the legal requirements of Government Code, Section 551.005.**

**14. Claims and/or Payroll.**

**15. Budget Amendments, if any.**

**16. County Officials Reports.**

Mike Buchanek, Constable Pct. #1 Process Service Report, January 2023  
Lori Wenske, District Clerk, Money Distribution Report, January 2023  
Barbara K. Steffek, County Clerk, LGS & Tyler Total Collections, January 2023  
Hallie Hall, JP PCT #4, Money Distribution Report, January 2023  
Kyle Denney, County Attorney, Hot Check Collection & Trust Fund, December 2022

**Court members signing of paperwork related to items above**

County Judge Keith Mudd called for a motion to adjourn.

“So moved”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	ABSENT
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 18811**

**Adjournment by Presiding Officer at 10:54**





# Signature Roster

Attendance at Commissioners Court Regular Called Meeting

February 27, 2023

Sign Here	Print Name Here
1 <i>Sae Kubicka</i>	<del>HELENE</del> Sae Kubicka
2 <i>Craig Hugen</i>	CRAIG HUGHES
3 <i>Irene Swarc</i>	Irene SZWARC
4 <i>Gussie Kelnar</i>	Gussie Kelnar
5 <i>HELEN M. JAHAK</i>	HELEN M JAHAK
6 <i>Brenda Luicke Jisseler</i>	Brenda Luicke Jisseler
7 <i>Pat Zabransky</i>	Pat Zabransky
8 <i>Ann Moseley</i>	Ann Moseley
9 <i>Elaine Berkovsky</i>	Elaine Berkovsky
10 <i>Lisa Lowe</i>	Lisa Lowe
11 <i>Cheryl Draper</i>	Cheryl Draper
12 <i>Jean Wheelis</i>	Jean Wheelis
13 <i>Shana Kopala</i>	Shana Kopala
14 <i>Jimmy Appert</i>	Jimmy Appert
15 <i>Karen Bludau</i>	Karen Bludau
16 <i>Paul Yanarick</i>	Paul Yanarick
17 <i>Doug Kubicek</i>	Doug Kubicek
18 <i>Lori Wensel</i>	Lori Wensel
19 <i>Deborah A Sevcik</i>	Deborah A Sevcik
20 <i>Steven Greenwell</i>	Steven Greenwell
21 <i>Nailene Ruppert</i>	Nailene Ruppert
22 <i>Mair Maschke</i>	Mair Maschke
23	

**Minutes of Barbara K. Steffek, County Clerk, Lavaca County:**

I, Barbara K. Steffek, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on February 27, 2023.

ATTEST

Barbara K. Steffek, County Clerk  
& Ex-Officio Clerk of  
Commissioners' Court of  
Lavaca County, Texas



Signed this 1<sup>st</sup> day of March, 2023

Barbara K. Steffek, County Clerk  
Barbara K. Steffek